KWPL Style Sheet

The following guidelines are applicable to all submissions, whether in .doc(x) or .tex. We are currently in the process of making template Word and LaTeX documents for submission, so look for those files to be made available at [kuscholarworks.ku.edu](kuscholarworks.ku.edu) later in the semester (Spring 2017). Because all documents will be converted to a common style in LaTeX prior to publication, we are less concerned about the style of the submission than we are about its structure. Please follow the points below to ensure your article is properly structured.

- **Title, author, affiliations**
  - The title should be direct and focus on the primary subject of the study
  - List author names along with affiliations (department, school, and city)
  - Identify a primary contact for readers to address correspondence to, and list their email in a footnote after their name
  - While not necessary, if you wish to provide more details on specific contributions each author made (e.g. Author 1 designed the study, Author 2 ran the analysis, etc.) please do so in the footer on the first page

- **Page layout and formatting**
  - Page size should be US Letter (8.5" x 11")
  - Margins should be 1 inch on all four sides
  - All text should be in a justified alignment, in 12 pt Times New Roman (or a comparable serif font). If using IPA or other symbols, make sure no external fonts need to be installed to read those characters.

- **Abstract and keywords**
  - Provide a brief (maximum 200 words) abstract before the body of the article summarizing the major findings of the study.
  - After the abstract, list 3-5 keywords that identify the major topics covered in the article (this can include sub-fields of linguistics, methodologies, languages studied, etc.)

- **Sectioning**
  - You should divide your article into sections and subsections (e.g. Introduction, Methods, Materials, etc.) for greater clarity. Sections should be numbered as follows:

    1. Section level one
    1.1. Section level two (subsection)
    1.1.1. Section level three (subsubsection)

  - You can see that this organization, while useful, is likely to get confusing after 3 levels of headings, so you are encouraged not to go beyond level three sections.

- **Figures and tables**
  - Center figures and tables on the page, with no text on either side (i.e. do not wrap text around images)
- Number the figure/table and give it a caption. Caption text should be one level smaller than body text (e.g. 10 pt instead of 12 point). See the sample figures and tables below.
- When referencing figures and tables (and examples; see below) in the article, you are strongly encouraged to use a cross-referencing system in Word or LaTeX to avoid mistakes in referencing the wrong figure/table. See the following links for more information on how this is done in Word and LaTeX: Cross-referencing in Word, Cross-referencing in LaTeX.

**Figure 1.** CDFs of contrast size in unigram (solid), bigram (dashed), and trigram (dotted) contexts.

<table>
<thead>
<tr>
<th></th>
<th>Unigram</th>
<th>Bigram</th>
<th>Trigram</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monosyllable</td>
<td>2.70</td>
<td>1.35</td>
<td>1.06</td>
</tr>
<tr>
<td>(2.63)</td>
<td>(1.58)</td>
<td>(1.09)</td>
<td></td>
</tr>
<tr>
<td>Disyllable</td>
<td>2.61</td>
<td>1.61</td>
<td>1.10</td>
</tr>
<tr>
<td>(2.54)</td>
<td>(1.58)</td>
<td>(1.08)</td>
<td></td>
</tr>
<tr>
<td>Trisyllable</td>
<td>2.30</td>
<td>1.45</td>
<td>1.09</td>
</tr>
<tr>
<td>(2.26)</td>
<td>(1.47)</td>
<td>(1.08)</td>
<td></td>
</tr>
</tbody>
</table>

**Table 1.** Mean token (and type) values of $N_T$ by syllable count and N-gram context.

- **Examples and equations**
  - Examples (such as for syntactic glossing) should be set aside from the body text with numbers indicated on the left in parentheses: e.g. (1)
  - Equations should also be numbered, and should be centered. We recommend using the equation editor in Word (if submitting in .docx) and the `equation` environment if writing in LaTeX.

- **Footnotes**
  - Use footnotes, not endnotes, and you are encouraged to be conservative with your use of footnotes (multi-sentence footnotes are discouraged unless absolutely necessary)
  - Footnote text should be smaller (10 pt) than the body text
  - Do not include syntactic glosses, tables, or trees in your footnotes
• **References**
  
  ○ References should be included in a (non-numbered) section at the end of the document, but prior to any appendices
  ○ Please use APA formatting for referencing (listed alphabetically by author). This format has the following structure:


  ○ In-line citations should be of the form Berko (1958), and parenthetical citations of the form (Berko, 1958; Jongho et al., 2006)
  ○ As with the figure and table referencing, you are strongly encouraged to use a reference manager to ensure your citations appear in your references. In LaTeX this can be achieved with BibTeX and the *cite* family of commands (natbib is recommended for author-year parenthetical citations). Word's Bibliography tool will achieve similar results. See Word Bibliography How-To and LaTeX Bibliography Management for more information. Finally, if you are using LaTeX for your document preparation, please include your .bib file in your submission.

• **Appendices**

  ○ You may include an appendix (or two) with further information for the reader (e.g., your stimulus list, participant background information) as long as it does not go over the allotted 25 page limit.
  ○ Appendix formatting should follow that of the body of the article