

Instructions to Reserve Rights by Adding Text to Publisher Agreements to allow for Open Sharing:

Adding a brief statement to the publisher agreement in lieu of attaching an addendum can be sufficient to reserve the rights you need to share your work openly. Simply sign your name on the publication agreement with the added text next to your signature, "subject to the additional provision". Then add the brief text.

For reserving the rights to make the publisher's published version available add:

Notwithstanding the language in the publication agreement [*above*] to which I agreed, I reserve the right to use this work [*insert citation to the paper*] in my teaching and research, for my colleagues at the University of Kansas to use this work in their teaching and research, and I also reserve the right to place an electronic copy of this work on a publicly accessible web site. The published version may be used in the exercise of the rights I reserve in the above statement. Either publication of the Article or Publisher's acknowledgment via email will constitute Publisher's agreement to this Addendum.

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How to use the Author's Addendum or Short Text:

1. Choose the preferred addendum or text you wish to use.
2. If you choose to use the Author's Addendum, fill in the name of your article, the journal name, the authors' names, and the publisher's name, as indicated.
3. Sign and date the Author's Addendum.
4. Sign and date the publisher's agreement. Immediately below your signature write: "Subject to attached Addendum."
5. If you choose to simply add the brief text from above, next to your signature and/or initials write, "subject to the additional provision." Add the brief text from above near your signature.
6. Keep a copy of the documents (the publisher's form, your amendments or addendum) for your records.
7. Submit to publisher the required documents.

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